



STATE OF TENNESSEE
DEPARTMENT OF ENVIRONMENT AND CONSERVATION
Division of Solid Waste Management
401 Church Street, 8th Floor
Nashville, TN 37243-1533

MEMORANDUM

TO: All County Mayors, City Mayors, Non-profit Recyclers, and Certain For-profit Agencies

FROM: Larry Christley, Manager
Planning and Financial Assistance

SUBJECT: Grant Solicitation - Used Oil Grant Targeting Underserved Areas and the Upgrade or Replacement of Used Oil Equipment

DATE: September 20, 2007

The Division is soliciting applications for used oil recycling collection grants. First priority will be given to sites in underserved areas. Second priority will be given to upgrade existing public facilities and third priority will be given to upgrade private facilities. Consideration will only be given to applications received for these purposes. Only local governments will be eligible for used oil education funds. If you know of any businesses that might want to apply for a used oil grant and are eligible for the program, please give them a copy of the complete grant package.

Applicants are reminded to complete all sections of the grant package. Incomplete applications will be returned without review. Applications must be signed by the regularly authorized representative (county mayor, city mayor for public or government agencies, or owner, executive director, or chairman of the board for non-government agencies) unless a resolution is included with the application that authorizes another signee. The Department has set aside \$1,000,000 for this offering.

If you are awarded this grant, do not purchase any equipment or enter into any obligations until you receive the fully executed (signed by all parties) grant. Doing so may void any potential award.

Pay close attention to the **deadline of Wednesday, October 31, 2007** for submitting the application. If you mail the application the last week before the deadline, please send it by overnight mail to be sure it arrives in our office **by 4:30 p.m.** on or before the deadline. Applications received after the deadline will be returned without review.

If you have further questions, please call me at (615) 532-0744.